

# PUTNAM COUNTY BOARD OF COMMISSIONERS



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117 Putnam Drive, Suite A ♦ Eatonton, GA 31024

## **Minutes**

**Tuesday, March 20, 2018 ♦ 6:30 PM**

*Putnam County Administration Building – Room 203*

The Putnam County Board of Commissioners met on Tuesday, March 20, 2018 at approximately 6:30 PM in the Putnam County Administration Building, 117 Putnam Drive, Room 203, Eatonton, Georgia

### *PRESENT*

Vice-Chairman Alan Foster  
Commissioner Kelvin Irvin  
Commissioner Daniel Brown  
Commissioner Trevor Addison

### *ABSENT*

Chairman Stephen Hersey

### *STAFF PRESENT*

County Attorney Adam Nelson  
County Manager Paul Van Haute  
Assistant County Manager Lisa Jackson  
County Clerk Lynn Butterworth

### **Opening**

#### 1. Welcome - Call to Order

Vice-Chairman Foster called the meeting to order at approximately 6:30 p.m. (Copy of agenda made a part of the minutes on minute book page \_\_\_\_\_.)

#### 2. Invocation

The invocation was given by Pastor Rob Raynor, Lakepoint Community Church.

#### 3. Pledge of Allegiance

The Pledge of Allegiance was led by Mr. Billy Webster.

### **Zoning Public Hearing**

4. Request by Brandy Huskins, agent for Andrew Holder, for a conditional use permit at 206 McMillan Road. Presently zoned AG-2 [Map 022, Parcel 001002] (P&Z)

Mr. Chris Huskins spoke in support of the request. No one signed in to speak against this item. Planning & Development staff recommendation was for approval with the following conditions:

1) owners shall present a parking plan, prepared by a design professional which shall be approved by the Planning Director and executed prior to the issuance of a business registration and 2) hours of operation shall not exceed 12:00 a.m.

**Motion made by Commissioner Irvin, seconded by Commissioner Brown, to approve the request by Brandy Huskins, agent for Andrew Holder, for a conditional use permit at 206 McMillan Road, presently zoned AG-2 and identified as Map 022, Parcel 001002, with the following conditions: 1) owners shall present a parking plan, prepared by a design professional which shall be approved by the Planning Director and executed prior to the issuance of a business registration and 2) hours of operation shall not exceed 12:00 a.m.**

**Motion carried with Commissioners Irvin, Brown, and Addison and Vice-Chairman Foster voting yes.**

5. Request by Shelley Moore to rezone 3,920.40 square feet (.09 acres) at 133 Napier Road from AG-1 to R-1 [Map 057, part of parcel 004001] (P&Z)

No one signed in to speak for or against this item. Planning & Development staff recommendation was for approval.

**Motion made by Commissioner Addison, seconded by Commissioner Irvin, to approve the request by Shelley Moore to rezone 3,920.40 square feet (.09 acres) at 133 Napier Road from AG-1 to R-1, identified as Map 057, part of parcel 004001.**

**Motion amended by Commissioner Addison, seconded by Commissioner Irvin, to include the following conditions: 1) the 3,920.40 square feet (.09 acres) must be combined with the adjacent R-1 parcel identified as Map 057, Parcel 004001; 2) the 3,920.40 square feet (.09 acres) cannot be used or sold as a standalone parcel; and 3) this rezoning shall also be conditioned upon the resurveying and recordation of the plat as stated in Section 66-165(e)(3) of the Putnam County Code of Ordinances.**

**Motion as amended carried with Commissioners Irvin, Brown, and Addison and Vice-Chairman Foster voting yes.**

6. Request by Willie David Copelan to rezone 5 acres at 612 Sparta Highway from AG-1 to AG-2 [Map 092, part of parcel 017001] (P&Z)

Mr. Willie David (Danny) Copelan spoke in support of the request. No one signed in to speak against this item. Planning & Development staff recommendation was for approval with this rezoning being conditioned upon the resurveying and recordation of the plat as stated in Section 66-165(e)(3) of the Putnam County Code of Ordinances.

**Motion made by Commissioner Addison, seconded by Commissioner Irvin, to approve the request by Willie David Copelan to rezone 5 acres at 612 Sparta Highway from AG-1 to AG-2, identified as Map 092, part of parcel 017001 with this rezoning being conditioned upon the resurveying and recordation of the plat as stated in Section 66-165(e)(3) of the Putnam County Code of Ordinances. Motion carried with Commissioners Irvin, Brown, and Addison and Vice-Chairman Foster voting yes.**

7. Request by Willie David Copelan & Uyvonna Copelan to rezone 5 acres at 621 Wards Chapel Road from AG-1 to AG-2 [Map 104, part of parcel 024] (P&Z)

Ms. Uyvonna Copelan signed in to support the request, but declined to speak. No one signed in to speak against this item. Planning & Development staff recommendation was for approval with this rezoning being conditioned upon the resurveying and recordation of the plat as stated in Section 66-165(e)(3) of the Putnam County Code of Ordinances.

**Motion made by Commissioner Addison, seconded by Commissioner Irvin, to approve the request by Willie David Copelan & Uyvonna Copelan to rezone 5 acres at 621 Wards Chapel Road from AG-1 to AG-2, identified as Map 104, part of parcel 024 with this rezoning being conditioned upon the resurveying and recordation of the plat as stated in Section 66-165(e)(3) of the Putnam County Code of Ordinances. Motion carried with Commissioners Irvin, Brown, and Addison and Vice-Chairman Foster voting yes.**

### **Regular Business Meeting**

8. Public Comments

None

9. Approval of Agenda

Vice-Chairman Foster requested to move item #16 "Authorization for Chairman to sign Non-Exclusive Perpetual Septic Line Easement (KI & CA)" up to #11.5

**Motion made by Commissioner Addison, seconded by Commissioner Irvin, to approve the agenda with the requested change. Motion carried with Commissioners Irvin, Brown, and Addison and Vice-Chairman Foster voting yes.**

10. Consent Agenda

- a. Approval of Minutes - March 2, 2018 Regular Meeting (CC)
- b. Approval of Minutes - March 2, 2018 Executive Session (CC)
- c. Approval of 2018 Alcohol Licenses (CC)

**Motion made by Commissioner Addison, seconded by Commissioner Irvin, to approve the Consent Agenda as outlined. Motion carried with Commissioners Irvin, Brown, and Addison and Vice-Chairman Foster voting yes.** (Copy of alcohol licenses made a part of the minutes on minute book pages \_\_\_\_\_ to \_\_\_\_\_.)

11. Approval of location for Veterans Wall of Honor Park-Phase III (TA)

Mr. Bob Landau spoke in support of this request and explained the plan for Phase 3.

**Motion made by Commissioner Addison, seconded by Commissioner Irvin, to designate approximately 1.725 acres outside of the existing public pool facility area in tax parcel E006033, at the intersection of N. Lafayette and W. Marion Streets as an extension of the "Veterans Wall of Honor Park", and to authorize Post 583 of The American Legion and Post 6686 of the Veterans of Foreign Wars to build, erect, and maintain a Veterans Memorial Garden therein, subject to appropriate oversight by the County Manager. Motion carried with Commissioners Irvin, Brown, and Addison and Vice-Chairman Foster voting yes.** (Copy of permit made a part of the minutes on minute book pages \_\_\_\_\_ to \_\_\_\_\_.)

11.5. Authorization for Chairman to sign Non-Exclusive Perpetual Septic Line Easement (KI & CA)

County Attorney Nelson explained that this request is to place septic lines along and under Shadow Lake Drive-lots 5 & 6 already have easements, but lot 7 needs one. Also, Morgan County Board of Commissioners has already given an easement. Attorney Jay Dell signed in to answer questions and explained that this request is trying to clean up what was done many years ago.

**Motion made by Commissioner Irvin, seconded by Commissioner Addison, to authorize the Chairman to sign a Non-Exclusive Perpetual Septic Line Easement. Motion carried with Commissioners Irvin, Brown, and Addison and Vice-Chairman Foster voting yes.** (Copy of easement made a part of the minutes on minute book pages \_\_\_\_\_ to \_\_\_\_\_.)

12. Approval of 2019 Budget/Mill Rate Schedule (Fin Dept)

Finance Director Linda Cook presented schedule and answered questions.

**Motion made by Commissioner Irvin, seconded by Commissioner Addison, to approve the 2019 Budget/Mill Rate Schedule. Motion carried with Commissioners Irvin, Brown, and Addison and Vice-Chairman Foster voting yes.** (Copy of schedule made a part of the minutes on minute book page \_\_\_\_\_.)

13. Awarding of Solicitation 18-61801-001 Architectural Plans for an Event Center at Oconee Springs Park (CM & OSP Staff)

**Motion made by Commissioner Addison, seconded by Commissioner Irvin, to award Solicitation 18-61801-001 Architectural Plans for an Event Center at Oconee Springs Park to Ray Fordham & Company, Inc. in the amount of \$6,000.00. Motion carried with Commissioners Irvin, Brown, and Addison and Vice-Chairman Foster voting yes.**

14. Request from Fire Chief to purchase a Demo Rescue Pumper (Fire Dept)

**Motion made by Commissioner Addison, seconded by Commissioner Irvin, to approve the request from the Fire Chief to purchase a demo Rescue Pumper from E-One in the amount of \$315,615.00 using SPLOST #8 funds. Motion carried with Commissioners Irvin, Brown, and Addison and Vice-Chairman Foster voting yes.**

15. Appointment to the Board of Assessors (CC)

**Commissioner Addison, seconded by Vice-Chairman Foster, nominated Evan Reese for appointment to the Board of Assessors.**

**Vice-Chairman Foster called for the vote. Commissioner Irvin voted for Evan Reese. Commissioner Brown voted for Evan Reese. Commissioner Addison voted for Evan Reese. Vice-Chairman Foster voted for Evan Reese.**

16. Authorization for Chairman to sign Intergovernmental Agreement for Public Ownership of Sewer Improvements for Legacy Housing, Ltd. (CC & EPWSA)

**Motion made by Commissioner Addison, seconded by Commissioner Irvin, to authorize the Chairman to sign the Intergovernmental Agreement for Public Ownership of Sewer Improvements for Legacy Housing, Ltd. between Putnam County, City of Eatonton, and Eatonton-Putnam Water and Sewer Authority. Motion carried with Commissioners Irvin, Brown, and Addison and Vice-Chairman Foster voting yes. (Copy of agreement made a part of the minutes on minute book pages \_\_\_\_\_ to \_\_\_\_\_.)**

#### **Executive Session**

17. Motion to enter Executive Session as allowed by O.C.G.A. 50-14-4, if necessary, for Personnel, Litigation, or Real Estate

**Motion made by Commissioner Addison, seconded by Commissioner Brown, to enter Executive Session as allowed by O.C.G.A. 50-14-4 for Personnel. Motion carried with Commissioners Irvin, Brown, and Addison and Vice-Chairman Foster voting yes.**

Meeting closed at approximately 7:30 p.m.

18. Motion to reopen meeting and Execute Affidavit concerning the subject matter of the closed portion of the meeting

**Motion made by Commissioner Addison, seconded by Commissioner Brown, to reopen the meeting and execute the affidavit concerning the subject matter of the closed portion of the meeting. Motion carried with Commissioners Irvin, Brown, and Addison and Vice-Chairman Foster voting yes. (Copy of affidavit made a part of the minutes on minute book page \_\_\_\_\_.)**

Meeting reopened at approximately 8:32 p.m.

19. Action, if any, resulting from the Executive Session  
**Motion made by Commissioner Addison, seconded by Commissioner Irvin, to enter into agreement between Putnam County and County Manager Paul Van Haute to renew the county manager contract under current annual salary and benefits as outlined. Motion carried with Commissioners Irvin, Brown, and Addison and Vice-Chairman Foster voting yes.** (Copy of contract made a part of the minutes on minute book pages \_\_\_\_\_ to \_\_\_\_\_.)

### **Reports/Announcements**

20. County Manager Report

County Manager Van Haute reported the following:

- Litter vacuum truck demo has been rescheduled to March 28, 2018
- need to change amount charged to Board of Education for collecting taxes-law says it must be 2.5%-will bring in \$350,000 additional revenue
- will be on vacation the rest of this week
- shooting at the race track this weekend had emergency personnel under fire-Sheriff will be at next meeting to discuss ingress/egress of emergency vehicles at site
- thanked commissioners for contract renewal
- reported best 12 months of insurance claims ever

21. County Attorney Report

No report

22. Commissioner Announcements

Commissioner Irvin: none

Commissioner Brown: none

Commissioner Addison: none

Vice-Chairman Foster: commented on the potential expansion of water service and requested a work session, possibly after next meeting

Chairman Hersey: absent

23. Adjournment

**Motion made by Commissioner Addison, seconded by Commissioner Irvin, to adjourn the meeting. Motion carried with Commissioners Irvin, Brown, and Addison and Vice-Chairman Foster voting yes.**

Meeting adjourned at approximately 8:42 p.m.

ATTEST:

Lynn Butterworth  
County Clerk

Alan Foster  
Vice-Chairman